Clear Form

STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE 17TH JUDICIAL CIRCUIT
COUNTY OF WINNEBAGO

	)
	)
Plaintiff,	)
	)
vs.	) No.
	)
	)
	)
Defendant.	)

LOCAL RULE 11.04 FINAL PRETRIAL CONFERENCE ORDER

Jury trial in this matter is scheduled on _____ at _____ ___.m.

The final pretrial conference ("FPTC") in this matter is scheduled on _____ at _____ ___.m. Trial counsel are to appear and be prepared to discuss all trial and pretrial issues, including all issues per Supreme Court Rule 218. The following materials are to be submitted at the pretrial conference

- Each party to present proposed jury instructions.
- Each party (or both collaboratively) to submit a short statement of the case for use in *voir dire*.
- Each party to submit numbered list of exhibits.
- A collaborative list of all witnesses who may be called by either party, for use in *voir dire*.

Motions *in limine* to be filed as follows:

- Motions in limine due by_____ (*14 days before FPTC).*

- Responses due by _____ (*7 days before FPTC*).

Presence of parties with settlement authority:
☐ is required in person;
☐ is required, telephone availability is acceptable;
☐ is not required.

FAILURE OF COUNSEL TO APPEAR may result in dismissal for want of prosecution or an immediate default prove up, depending on the status of the pleadings.

Other:_____

_____

_____ _____
Date Judge Presiding